

ORDER BLANK

Name _____	<u>To Be Completed by Co.</u>
Address _____ (No P.O. Boxes)	Order No. _____
City _____	Order Date _____
State _____ Zip _____	Completion Date _____
Phone Day (____) _____ Evening (____) _____	Gilder _____ Painter _____
<i>All personal information is confidential.</i>	Delivery Date _____

Quantity	Item No.	Description	Unit Price	Total Price
Special Instructions:				

Mail To: Gilded Leaf Company	Subtotal _____
5065 State Street #182	Sales Tax (MI 6%) _____
Saginaw, MI 48603	Shipping (See Chart) _____
Phone: 877-329-3784	Total _____

Please complete a separate order blank for each different medallion. Payment is required before commissioned work can start. Please do not send cash. Returned checks are subject to a \$20.00 service charge. Prices are subject to change without notice and may vary with customized orders. Please allow 6 to 8 weeks for delivery.

Shipping and Handling: All orders shipped insured. Orders to Hawaii or Alaska are shipped 2nd Day Air or best means. Due to insurance and packaging restrictions, each medallion must be shipped separately. Orders with multiple medallions must add shipping for *each* product.

<u>Value of Each Medallion</u>	<u>Continental U.S.</u>	<u>Hawaii & Alaska</u>
0 - \$2000.00	\$49.75	\$92.65
\$2000.00 - \$3000.00	\$85.60	\$175.00
over \$3000.00	\$98.50	\$197.00

Cancellations: You may cancel this transaction with out any penalty or obligation at any time prior to midnight of the third business day after the date of this transaction. After that time, cancellation fees may be incurred. Please call for details.

Inspect-Damage Policy: Thoroughly inspect your order when it arrives and note any damage on the bill of lading or delivery receipt. If there are any damages, contact us immediately so we may assist you.

Installation Policy: The Gilded Leaf Company can not be responsible for any damages resulting in whole or in part from the installation, storage or care of the medallion or accent element or for any consequential damages. The Gilded Leaf Company can not be responsible for the quality or workmanship of the medallion or accent element from the manufacture.

Returns: All sales are final for any commissioned piece of work.

Hand Painted Confirmation for all Commissioned/Custom Orders:

I _____ accept these colors for the above ordered medallion.
(Signature)